

# Volunteer Information Form

Phone: (808) 331-8010  
 Fax: (808) 331-8020  
 Email: habitatkona@hialoha.net  
 www.habitatwesthawaii.org



**Volunteers are our  
GREATEST Asset!**

**VOLUNTEER INFORMATION--Minors** Minor Volunteers must be accompanied by parents/guardians at all times.

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_  
 Email \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
 Other affiliations, (military, church, club, school): \_\_\_\_\_  
 How did you find out about Habitat for Humanity West Hawaii: \_\_\_\_\_

**VOLUNTEER OPPORTUNITIES**

Habitat for Humanity needs volunteers in a variety of areas and at every skill level. What skills and interests would you like to share with Habitat? Below are several lists to choose from. Please choose those places where you feel we can use your talents and gifts.

**Days of Availability:**  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

**Please indicate your skill level: 1 - 2 - 3**  
**1 = Expert (Licensed or paid for work) 3 = Interest/willing to learn**  
**2 = Amateur Home Improvement Experiences**

Please indicate your preference:

- CONSTRUCTION**  
**Monday – Sunday**  
*(when construction is active)*
- Monday - Friday  
 Saturday  Sunday
- \_\_\_\_ Carpenter (rough)
  - \_\_\_\_ Carpenter (finish)
  - \_\_\_\_ Carpeting/vinyl
  - \_\_\_\_ Concrete
  - \_\_\_\_ Electrical
  - \_\_\_\_ General Contractor
  - \_\_\_\_ Landscape
  - \_\_\_\_ Masonry
  - \_\_\_\_ Painting
  - \_\_\_\_ Pickup / Delivery/Truck
  - \_\_\_\_ Plumbing
  - \_\_\_\_ Roofing
  - \_\_\_\_ Site Supervisor
  - \_\_\_\_ Sheetrock
  - \_\_\_\_ Taping/Texturing
  - \_\_\_\_ Termite Treatment
  - \_\_\_\_ Other \_\_\_\_\_

- ADMINISTRATIVE/  
OFFICE**  
**Monday - Friday**
- Mornings  Afternoons
- \_\_\_\_ Bookkeeping/Accounting
  - \_\_\_\_ Bulk Mailing
  - \_\_\_\_ Computer Support
  - \_\_\_\_ Construction Site greeter
  - \_\_\_\_ Data Entry
  - \_\_\_\_ Desktop Publication
  - \_\_\_\_ General Office
  - \_\_\_\_ Grant Writer
  - \_\_\_\_ Graphics / Photography
  - \_\_\_\_ Handwriting
  - \_\_\_\_ Legal Consultation
  - \_\_\_\_ Mahalos
  - \_\_\_\_ Newsletter, write, edit
  - \_\_\_\_ Phone/Reception/Calls
  - \_\_\_\_ Video
  - \_\_\_\_ Word Processing
  - \_\_\_\_ Other \_\_\_\_\_

- COMMITTEES (Board)**  
**Evening and weekend meetings**
- \_\_\_\_ Building/Construction
  - \_\_\_\_ Faith Based/Outreach/Church Relations
  - \_\_\_\_ Family Selection
  - \_\_\_\_ Family Support
  - \_\_\_\_ Finance/Budget/Legal Team
  - \_\_\_\_ Fund Development
  - \_\_\_\_ Nominating/Brd. Development/Training
  - \_\_\_\_ Planning/Personnel
  - \_\_\_\_ Procurement/Materials
  - \_\_\_\_ Public/Community Relations
  - \_\_\_\_ ReStore/Storage/Warehouse
  - \_\_\_\_ Site Development
  - \_\_\_\_ Special Events

- Special Skills/Other Talents**
- \_\_\_\_ Foreign Language: (type: ) \_\_\_\_\_
  - \_\_\_\_ Lunch Box (Provide Lunch/Snack for entire work crew What day(s):? \_\_\_\_\_)
- Enclosed is my donation to help families in need on the Island of Hawaii ©

Periodic training opportunities are provided. Volunteers must be 16 or older for construction. **Health insurance by each volunteer is required.** A waiver is required (Parent/Legal guardian must sign waiver for volunteers under 18) and must be completed at construction site. **Safety is of primary importance. YOU ARE NEEDED.** Thank you for filling out this volunteer form.

**PLEASE COMPLETE BOTH SIDES AND MAIL TO:**

**HABITAT FOR HUMANITY WEST HAWAII**  
 P.O. Box 4619 Kailua-Kona, HI 96745

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